

<b>ROLE PROFILE</b>		
Role Title	<b>CCTV Operative</b>	
Department	CCTV	
Reporting To	CCTV Team Leader	
Reporting To This Function	None	
Deputy	CCTV Operative	
Role Purpose	To assist the Team Leader in setting up and undertaking the site surveys, to promote an identity of excellent client service.	
Key Accountabilities (min 3 & max 6)	Tasks	Priority % of Time
<b>1. SITE SURVEY WORK</b>	<ul style="list-style-type: none"> <li>➤ Carry out site survey work under the direction of the Team Leader:               <ul style="list-style-type: none"> <li>- Ensure equipment is clean and working</li> <li>- Oversee effective setting up of survey equipment</li> <li>- Provide accurate data of sewer dimensions for Team Leader</li> <li>- Oversee site while survey is being undertaken</li> </ul> </li> </ul>	
<b>2. GENERAL ASSISTANCE TO TEAM LEADER</b>	<ul style="list-style-type: none"> <li>➤ Train and monitor survey assistant to required site standard</li> <li>➤ Drive and /or assist Team Leader with navigation to site</li> <li>➤ Assist Team Leader to liaise with public</li> <li>➤ Be aware of next survey</li> <li>➤ Keep team Leader aware of site changes.</li> </ul>	
<b>3. IMPLEMENTATION OF HEALTH AND SAFETY PROCEDURES</b>	<ul style="list-style-type: none"> <li>➤ To ensure that vehicle equipment and personnel are protected in line with safety procedures</li> <li>➤ Avoid causing and risk to the public, colleagues, traffic, equipment and / or other installations.</li> <li>➤ Monitor safety equipment and inspect before and after use.</li> <li>➤ Ensure safe means of access to and egress from confined spaces.</li> <li>➤ Be aware of changing site conditions and inform Team Leader.</li> </ul>	



<b>4. MAINTAIN VEHICLE AND EQUIPMENT</b>	<ul style="list-style-type: none"> <li>➤ Oversee basic care of vehicle (check oil, water and keep van clean)</li> <li>➤ Carry out continuous checks of equipment and effect repairs as required and if qualified.</li> <li>➤ Inform Team Leader when equipment requires maintenance, calibration, test or repair.</li> <li>➤ Keep van stocked with weekly consumables.</li> </ul>	
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**RESPONSIBILITIES (IF APPLICABLE)**

Financial e.g. budgetary limits	Non-financial e.g. no. of customers, staff
<ul style="list-style-type: none"> <li>➤ None</li> </ul>	<ul style="list-style-type: none"> <li>➤ Liaison with Team Leader.</li> <li>➤ Management of Assistants</li> <li>➤ Health and Safety</li> </ul>

**COMPETENCY REQUIREMENTS**

Qualifications	<ul style="list-style-type: none"> <li>➤ Driving Licence</li> <li>➤ Sewer Jetting Course</li> <li>➤ Manual Handling awareness</li> <li>➤ Asbestos Awareness</li> <li>➤ NRSWA Signing, Lighting &amp; Guarding (Chapter 8)</li> <li>➤ CSCS Certification</li> <li>➤ Confined Space Entry (CP2)</li> </ul>
Experience	<ul style="list-style-type: none"> <li>➤ Experience in CCTV Surveys</li> </ul>
Knowledge	<ul style="list-style-type: none"> <li>➤ None specified</li> </ul>
Skills	<ul style="list-style-type: none"> <li>➤ None specified</li> </ul>
Other	<ul style="list-style-type: none"> <li>➤ Good communication skills</li> </ul>

**SPECIFIC INDUCTION TRAINING REQUIRED**

<ul style="list-style-type: none"> <li>➤ Waterflow Health and Safety Induction</li> </ul>
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This profile is not an exhaustive list of the activities that the role holder may be required to undertake.

The Company may require the role holder to perform other duties as deemed necessary to fulfil the requirements of the role.